

Business plan 2018/19

Strategic delivery:

Safe, ethical
effective treatment

Consistent
outcomes and
support

Improving standards
through intelligence

Details:

Meeting	Authority
Agenda item	7
Paper number	HFEA (14/03/18) 871
Meeting date	14 March 2018
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Output:

For information or decision?	For decision
Recommendation	To approve the near-final business plan for 2018/19.
Resource implications	In budget (to be agreed with DH in the usual way).
Implementation date	Across the 2018/19 business year.
Communication(s)	The HFEA's business plans, once approved by the Department of Health and Social Care, are published on our website.
Organisational risk	<input checked="" type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High
Annexes	Annex A: business plan 2018/19 – near-final draft

1. Strategic delivery – year two

- 1.1. Our business plans are designed to help us deliver our overall strategy, year by year. This business plan, attached at Annex A, will deliver the second phase of our three year strategy for 2017-2020.
- 1.2. We will start the new business year with a new set of tools and capabilities, and an intelligence strategy to enable us to capitalise on the work done through the Information for Quality Programme and the organisational restructuring we completed in 2017. We will be well positioned to begin to make better use of the data we hold – to assist clinics towards better performance, to make targeted regulatory interventions when this is merited, and to provide a range of improved information for patients and our other stakeholder audiences.
- 1.3. Our people strategy for 2018-2020 sits alongside our organisational strategy, and sets out how we will ensure that we have the capacity and capability to deliver our vision. We aim to foster a culture of high performance and attract, develop, reward and retain highly skilled and innovative people. This will best serve our overall vision for high quality care and support for patients.
- 1.4. Our mid-year assessment of delivery of this new business plan (at the end of quarter two) will mark the mid-point of our current strategy, and this will be a good time to take stock of progress towards our vision. In the second half of the business year, we will also begin to consider the process for developing a new strategy from 2020 onwards.

2. Finalising the business plan

Year-end content

- 2.1. Some content can only be added after year end. This includes performance data, HR benchmarking information, and various other facts and figures that provide a complete picture of the previous business year. We will add this data in April, before submitting the finalised document for Department of Health and Social Care (DHSC) approval.

Sign-off and publication

- 2.2. The DHSC have given positive initial feedback on the earlier draft of the business plan. The budget will be discussed in more detail during this Authority meeting, and the financial section of the business plan will then be finalised prior to submission of the final draft to the Department.

3. Recommendation

- 3.1.** The Authority is asked to approve the business plan for 2018/19, and to note that year-end information will be added in April.
- 3.2.** We anticipate receiving DHSC sign-off of the business plan and the associated budget by the end of April, after which the business plan will be published on our website.