

## Authority Paper

<b>Committee:</b>	Authority Meeting
<b>Meeting Date:</b>	20 October 2004
<b>Agenda Item:</b>	3
<b>Paper Number:</b>	HFEA (20/10/04) 188
<b>Paper Title:</b>	<b>Matters Arising &amp; Previous Actions from the 15 September 2004 Open Authority Meeting</b>
<b>Author:</b>	Committee Administrator
<b>For Information or Decision?</b>	Information
<b>Resource Implications:</b>	None
<b>Recommendation to the Committee:</b>	The Authority is asked to <b>note</b> the paper.

**Paper:**

This paper forms the Matters Arising & Previous Actions from the last open Authority Meeting.

**HUMAN FERTILISATION AND EMBRYOLOGY AUTHORITY**

<b>Matters Arising from Authority Meeting on 15 September 2004</b>				
<b>INDEX Date Page: Para</b>	<b>ITEM</b>	<b>RESPONSIBILITY</b>	<b>DUE DATE</b>	<b>PROGRESS TO DATE</b>
15/09/04 p4:8	Research Centres – plan unannounced inspections to research centres	Trish Davis	March 2005	Protocol to be drafted & centres to be consulted.
15/09/04 p5:20	Patients Guide – amendments to be incorporated and sent to Dr Foster for comments	David Tellis	November 2004	
19/06/03 p6:33	Arrange for summary data for the last 10 years to be compiled and included in the 'Directory of Clinics'.	David Tellis	Early 2005	This task will follow the publication of the next Patients Guide.