

HUMAN FERTILISATION AND EMBRYOLOGY AUTHORITY

OPEN MEETING OF THE AUTHORITY COMMITTEE
to be held on Thursday, 18 February 2004, from 2.00 p.m.
at New Connaught Rooms, London

PUBLIC MEETING AGENDA

1. Apologies
2. Minutes of the meeting held on 14 January 2004
[Paper HFEA (18/02/04) 131 attached]
3. Matters Arising & Previous Actions
[Paper HFEA (18/02/04) 132 attached]
4. Chair's Report (oral report)
5. Chief Executive's Report (oral report)

Items for Decision

6. Annual Business Plan & Budget & PGD/NLA – sign off
[Paper HFEA (18/02/04) 133 attached]
7. Patient Feedback on Inspections
[Paper HFEA (18/02/04) 134 attached]
8. Minimum Data Set
[Paper HFEA (18/02/04) 135 attached]
9. Format for publication of inspection reports (consultation result)
[Paper HFEA (18/02/04) 136 attached]
10. Communication Strategy
[Paper HFEA (18/02/04) 137 attached]

Items for Information:

11. Regulatory Activity Report
[Paper HFEA (18/02/04) 138 attached]

12. Any Other Business
13. Date of Next Meeting: Thursday, 24 March 2004