

Human Fertilisation and Embryology Authority

Annex B to the Standing Orders

Instrument of delegation in respect of Authority licensing functions

1. Routine licensing decisions delegated to Executive Licensing Panel

Consideration of renewal applications for licences for treatment, storage and provision of non-medical fertility services, and exercise of the Authority's power to grant such licences under Section 16 of the Act

Consideration of renewal applications for research licences, which the Research Licence Committee has not reserved to itself for consideration, and exercise of the Authority's power to grant such licences under Section 16 of the Act
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Consideration of interim inspections reports (treatment and storage and research)

The following variation of licences on application:-
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- change of Person Responsible/Licence Holder
- change of treatments authorised on licence
- change of centre name
- authorisation to undertake HLA tissue typing which does **not** include PGD testing for conditions not previously approved by the Authority
- change of premises

and exercise of the Authority's power to vary licences under Section 18A of the Act.
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Consideration of reports of random unannounced inspections
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Consideration of reports of targeted inspections
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Executive proposals to place additional conditions on licence and exercise of the Authority's power to issue notices under Section 19 of the Act
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2. Novel/complex or controversial licensing decisions delegated to Research Licence Committee

Consideration of applications for initial research licences and exercise of the Authority's power to grant such licences under Section 16 of the Act
Consideration of renewal applications for research licences which the Research Licence Committee reserved to itself for consideration when granting the initial licence, and exercise of the Authority's power to grant such licences under Section 16 of the Act
Consideration of grade A incidents
Consideration of executive proposals to revoke/suspend licence and exercise of the Authority's powers to revoke/suspend licences in accordance with sections 18(1) and (2) and 19(c) of the Act
Consideration of representations under Section 19(4) of the Act
Exercise of the Authority's powers to vary a licence in accordance with Section 18A of the Act
Exercise of the Authority's power to issue notices under Section 19 of the Act

3. Novel/complex or controversial licensing decisions delegated to Licence Committee

Consideration of applications for initial licences for treatment, storage and provision of non-medical fertility services, and exercise of the Authority's power to grant such licences under Section 16 of the Act
Applications to undertake PGD testing for conditions not previously licensed by the Authority
Applications to undertake HLA tissue typing which involves PGD testing for conditions not previously licensed by the Authority
Consideration of grade A incidents
Consideration of executive proposals to revoke/suspend licence and exercise of the Authority's powers to revoke/suspend licences in accordance with Sections 18(1) and (2) and 19(c) of the Act
Consideration of representations under Section 19(4) of the Act
Exercise of the Authority's powers to vary a licence in accordance with Section 18A of the Act
Exercise of the Authority's power to issue notices under Section 19 of the Act

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