

## HUMAN FERTILISATION AND EMBRYOLOGY AUTHORITY

## ETHICS &amp; LAW ADVISORY COMMITTEE

<b>Committee:</b>	Ethics & Law Advisory Committee
<b>Meeting Date:</b>	15 December 2009
<b>Agenda Item:</b>	6
<b>Paper Number:</b>	ELAC (12-09)1
<b>Paper Title:</b>	Ethics and Law Horizon Scanning Seminar - Update
<b>Author:</b>	Joanne Anton, Policy Officer
<b>For Information or Decision?</b>	For decision
<b>Resource Implications:</b>	None
<b>Recommendation to the Committee:</b>	<p>Members are asked to agree the proposed plan and to consider participating in the event through being a:</p> <ul style="list-style-type: none"> <li>• panel member; and/or</li> <li>• facilitator for a afternoon workshop</li> </ul> <p>Members are also asked to agree a date for the Ethics and Law Horizon Scanning Seminar.</p>

## 1. Update to the Committee

- 1.1 In October 2009 the Ethics and Law Advisory Committee (ELAC) considered a paper on the ELAC horizon scanning function and Open Meeting. Members agreed that the open meeting should be used to identify core issues for ELAC to discuss in the following business year; and therefore contribute to the wider horizon scanning process of the Committee.
- 1.2 At the meeting the Committee also agreed that two ELAC members, David Archard and Erica Haimes, would liaise with the Secretariat and sign off plans for the horizon scanning meeting. Since October, they have liaised with the Secretariat and have agreed the draft plan for the horizon scanning event. The Committee is asked to agree the proposed plan, attached as appendix A to the paper.

## 2. Recommendation

- 2.1 Members are asked:
- To consider whether they would like to participate in the Ethics and Law Horizon Scanning event by either volunteering to be a:
    - (a) Panel member; and/or
    - (b) Facilitator for an afternoon workshop
  - To agree a date for the Ethics and Law Horizon Scanning Seminar, preferably in late February or early March 2010.

## Ethics and Law Horizon Scanning Seminar – proposed plan

### Purpose

The purpose of the seminar is to enhance the Committee's engagement process with its stakeholder and to identify core issues for ELAC to work through in the following business year.

### Proposed Date

To agree

### Chair

David Archard

### Role of Chair

- To welcome and to present the key note speech
- To sum up the key messages arising from the plenary presentations and relate them to the regulatory remit of the HFEA
- To close the seminar – summary of key issues from the workshops and how they will be fed back to the ELAC Committee for consideration at its March meeting.

### Morning session

- Three presentations pertaining to fertility treatment abroad, divided into three sections: main issues (research based), ethical issues (ethicist) and a patient perspective.
- Following the presentations, for the Chair to summarise the key issues and refer to the regulatory remit and the role of the HFEA
- Fertility treatment abroad as a plenary session topic was identified through ELAC's horizon scanning function.
- Through monitoring journal articles, feedback from experts and discussion at the Annual Conference it was identified that there was a high level of public interest in this issue, including interest in regulatory issues. The topic has also built critical mass in the media.

### Panel

- To have a panel consisting of ELAC members, a panel member with a legal perspective and the speakers.
- The role of the panel is to engage in discussion with participants on fertility treatment abroad.

### Speakers (not yet agreed)

- Research based perspective (15 minutes)

- Patient based perspective (15 minutes)
- Ethics and policy based perspective (15 minutes)

**Afternoon session**

- To run parallel discussion workshops for participants to raise the issues that they consider important for consideration by ELAC for the following business year or in the longer term.
- Pre- event survey of participants to find out the issues they consider important for consideration by ELAC. The results to be used to inform the discussion document for the workshop sessions.
- Discussion document sent to participants outlining a selection of issues identified to prompt discussion; and to encourage participants to raise additional issues with the aim of informing ELAC’s business plan.
- Workshops facilitated by volunteers from ELAC, supported by members of the Executive.
- Short term and longer term issues identified and prioritised at the workshops
- Closing plenary – summary of key issues from the workshops and how they will be fed back to ELAC for consideration at its March meeting.

**Proposed invitees**

- The seminar will be open invite; however key representatives from different stakeholders who hold a variety of views would be personally invited to attend. David Archard and Erica Haines have both contributed to the list of key invitees.
- Numbers: Between 40-50

**Proposed Agenda**

<b>10:30</b>	Registration (tea and coffee provided)
<b>11:00</b>	Welcome and Key Note Speech
<b>11:15</b>	Plenary session: Fertility treatment abroad <ul style="list-style-type: none"><li>- Speaker 1 (Research based perspective)</li><li>- Speaker 2 (Patient based perspective)</li><li>- Speaker 3 (Ethics/policy based perspective)</li><li>- Chair summary of key issues and the HFEA’s regulatory remit</li></ul>
<b>12:15</b>	Panel and floor discussion
<b>12:45</b>	Lunch

**ELAC (12-09) 1**

<b>1:30</b>	Horizon scanning workshops run in parallel <ul style="list-style-type: none"><li>- Identify key issues for ELAC to consider in the next business year</li><li>- Prioritise issues and categorise into short/medium and long term issues.</li></ul> <i>(ELAC members to facilitate, supported by the Executive)</i>
<b>2:30</b>	Coffee break
<b>2:45</b>	Plenary session: Closing <ul style="list-style-type: none"><li>- Summary of key issues from the workshops</li><li>- Next steps - how key themes/messages will be fed back to the ELAC Committee for consideration at its March meeting.</li></ul>
<b>3:00</b>	Close

**Control sheet**

**Document control**

Doc Name:	HFEA Ethics and Law Horizon Scanning Seminar - Update
TRIM ref/Doc No:	2009/04338
Latest Version No:	Version 1
Release date:	09/12/2009
Approved by:	
Next review due:	
Total pages:*	4

**Version/revision control**

Version	Changes	Updated by:	Release date

\* Excluding control sheet