

Authority Paper

Committee:	Authority Meeting
Meeting Date:	5 September 2007
Agenda Item:	3
Paper Number:	HFEA (27/07/07) 393
Paper Title:	Matters Arising & Previous Actions
Author:	Committee Administrator
For Information or Decision?	Information
Resource Implications:	None
Recommendation to the Committee:	The Authority is asked to note the paper.

Paper:

This paper forms the Matters Arising & Previous Actions.

HUMAN FERTILISATION AND EMBRYOLOGY AUTHORITY

Matters Arising from Authority Meeting on 25 July 2007

INDEX Date Page: Para	ITEM	RESPONSIBILITY	DUE DATE	PROGRESS TO DATE
18/10/06 8:9.8	Look into possibility of gathering number of patient complaints received by clinics for future reports on complaints issues	Trish Davies	September 07	Deferred until September 2007
10/01/07 6:7.3	Contact all PR's to ensure they are aware of the proposed statutory regulation of the counselling professions and potential implications for those holding solely social work qualifications.	Trish Davies	Ongoing	Will be included in revised methodology for the new Code of Practice
10/01/07 6:6.7	Authority members requested waiting list information and a geographical breakdown of donors	Trish Davies	September 07	Deferred until September 2007
09/05/07 8:9.2	Try to encourage patients to put pressure on clinics to provide data on EEA countries meeting same criteria as the UK with regard to transfer and import of gametes	Trish Davies	July 07	EUTCD comes into force in July 07
09/05/07 8:9.3	Examine whether oncology patients bringing own gametes to clinics fall under new EUTCD transfer guidelines	Charles Lister	Aug 07	Falls within the new guidelines and the Policy Department are currently considering whether clinics require further guidance in this matter
25/07/07 7:10.3	Amend HFEA complaints policy to have a time limit for raising complaints	Paula Robinson	End Nov 07	Plan being developed by PR/TD by end August to go to Authority 28/11. To be agreed by Chair.
25/07/07 8:12.3	Add joint piece of work with BFS about staff attitude and lack of information from clinics to Annual Conference agenda	Tim Whitaker	Nov 07	
25/07/07 9:13.2	Authority members requested to see number of incidents reported by each centre (anonymised)	Stephanie Sullivan	Oct 07	

Matters Arising from Authority Meeting on 25 July 2007				
INDEX Date Page: Para	ITEM	RESPONSIBILITY	DUE DATE	PROGRESS TO DATE
25/07/07 9:14.2	Reconsider some of the indicators of the Risk Matrix as they are too subjective (staffing, activity etc)	Trish Davies	Oct 07	To be reviewed at the next SMT meeting.